

PSNC LPC and Implementation Support Subcommittee Minutes

for the meeting held on Tuesday 12th March 2013

at University of Sunderland, Sunderland.

Present: Mark Burdon, Peter Cattee, Mark Collins (Chairman), Christine Burbage, Peter Dixon, John Evans, Raj Morjaria, Garry Myers, Bharat Patel, Indrajit Patel, Umesh Patel, Janice Perkins, Gary Warner

In attendance: Sue Sharpe, Alastair Buxton, Harpreet Chana, Shine Daly, Mike Dent, Steve Lutener, Mike King, Barbara Parsons, Komal Patel, Zoe Smeaton,

1. Apologies for absence

Apologies from Andrew Lane and Chris Perrington

2. Minutes

The minutes of the meeting held on 15th January 2013 were approved subject to adding Janice Perkins to those present.

3. Matters arising

- Minute 3- LPC guests at PSNC meeting: it was reported that there had been good feedback from LPC guests attending the Manchester meeting. For the future the committee suggested that as many PSNC members as possible are encouraged to stay for lunch to meet the guests; it was also suggested that the office circulate the list of guests to PSNC members and make sure the lunch area layout is conducive to mixing with guests.
- Minute 7– the Pharmacy Voice paper had not been sent in time for the March agenda and will be discussed at the next meeting.

4. Work Plan

The work plan set out in **Appendix LIS 02/03/13** was received and it was noted that the agreed list of local authority representative organisations, patient groups and other third sector organisations will be included on the agenda for the next meeting; the committee felt that the meeting to discuss the engagement with these bodies should be amber as it is being held in April.

ACTION

5. Recognition of LPCs from April 2013

The information set out in the agenda was noted and a verbal report replaced **Appendix LIS 03/03/13**.

It was reported that following guidance from the office all LPCs have held contractor meetings and amended constitutions and these have been sent to the office for sending on to the NHS CB. LPCs have changed boundaries where necessary to align to Area Teams (AT).

At the meeting on 11th March with NHS CB it was reported that levy collection is being addressed and that constitutions sent to NHS CB will be sent to ATs following approval. Mapping of LPCs against LATs and HWBs has been completed - Pharmacy Voice has also done this work and we will liaise and cross check the data. The PSNC mapping and spread sheet of contractors will be sent to NHS CB.

Mike King reported that following 1st April and in the run up to the next LPC elections, LPCs will be encouraged and supported to review structures; further LPCs mergers are expected and support will be given to both merging LPCs and to those considering a federated model.

There is some uncertainty in some areas about the rolling over of local contracts from PCTs to Local Authorities, in particular continuity of payments - office to gauge the extent of the problem and provide support if needed.

6. Community Pharmacy Conference 2013

The programme in the agenda in **Appendix LIS 04/03/13** was approved. The speakers from the NHS CB and DH and a Local Authority provide another opportunity for LPCs to learn more about the new NHS architecture and network with colleagues.

REPORT

7. Communications plan

The update on the communications plan set out in **Appendix LIS 05/03/13** was received.

8. PSNC Procurement and Commissioning events

The report in the agenda was received and other LPC support events on LPC finance, presentation skills, role and responsibilities of the LPC member, and regulations Master Class noted.

9. LPNs

The report in the agenda was received. It was added that there is a strong desire by the NHS CB for LPNs to thrive despite poor funding and LPC briefings and support will continue as they and other parts of the new architecture develop.

10. PSNC website

The report in the agenda was received.

10. Any other business

Raj Morjaria felt key communication messages for regional representatives were needed - other members said the PSNC LPC Upd@te circulated each month was the best source of information for PSNC members to use as the basis of a report to LPC meetings.

Regional representative reports - the meeting of regional representatives to discuss the format of the reports was not now due to take place until May. Members felt the reports had been valuable and would not want them discontinued but would await the outcome of the regional reps' discussions.